

## Viewing Student Placement Test Scores

1. Log in to myCommNet (<http://my.comnet.edu>)
2. Click the Faculty tab
3. Scroll down to the Faculty and Advisor Self-Service section (lower left-hand corner)

**Faculty and Advisor Self-Service** ☐ ↕ ✕

**Click here to access the Faculty Self-Service system**

Access your active course assignments, advisee list, class roster, set office hours and submit midterm/final grades.

4. Click the hyperlink "Click here to access the Faculty Self-Service system"
5. Click the Faculty Services link

### Faculty Services

Enter Grades and Registration Overrides, View Class Lists and Student Information

6. Select "Detail Class List" or "Summary Class List"  
*Note: If you have not selected a term and a CRN, you will be prompted to do so.*
7. Select a student by clicking on the hyperlinked student name
8. Click the "View Placement Test Results" link at the bottom of the page